

**PROBATE COURT OF LUCAS COUNTY, OHIO
JACK R. PUFFENBERGER, JUDGE**

ESTATE OF _____, DECEASED

CASE NO. _____

NEW CASE INFORMATION STATEMENT

- THE UNDERSIGNED CERTIFIES THAT THE WILLS ON DEPOSIT HAVE BEEN EXAMINED AND NO LATER WILL WAS FOUND ON DEPOSIT FOR THIS DECEDENT.
- WILL DEPOSITED IN THIS COURT ON _____ IS HEREBY WITHDRAWN AND ATTACHED HERETO.

DEPUTY CLERK, PROBATE COURT

ATTORNEY OF RECORD TO COMPLETE THE FOLLOWING SECTION

THE UNDERSIGNED CERTIFIES THAT THIS CASE IS, IS NOT RELATED TO ANY CASE NOW PENDING IN ANY JUDICIAL SYSTEM.

CASE NUMBER OF RELATED CASE _____

DESCRIPTION AND JURISDICTION OF RELATED CASE _____

PLEASE CHECK ONE OF THE FOLLOWING:

- ESTATE OR RELIEF FILED HEREWITH WILL ONLY TAX ONLY REAL ESTATE ONLY
- ESTATE OR RELIEF EXPECTED TO BE FILED ON OR BEFORE _____
- OTHER _____

PLEASE CHECK ONE OF THE FOLLOWING REGARDING CITATION TO THE SURVIVING SPOUSE:

- DATE OF DEATH IS ON OR AFTER JANUARY 1, 2002, CITATION TO SURVIVING SPOUSE TO ISSUE

FOR DATES OF DEATH PRIOR TO JANUARY 1, 2002

- SPOUSE IS SOLE BENEFICIARY, CITATION IS UNNECESSARY
- SPOUSE IS NOT SOLE BENEFICIARY, PLEASE ISSUE A CITATION
- NO SURVIVING SPOUSE
- NO WILL FILED FOR PROBATE
- CITATION TO SPOUSE IS TO BE ISSUED AT REQUEST OF ATTORNEY OF RECORD

STATEMENT OF PERMANENT ADDRESS

The following address is my permanent address. I understand that I am required to notify the Court of any change in my address and that the Court is authorized to remove me if I fail to comply with this requirement.

Signature, Attorney of Record

Signature, Applicant

Print Attorney Name

Print Name

Address

Address

(_____) _____
Phone Number

(_____) _____
Phone Number

Ohio Supreme Court ID Number

**PROBATE COURT OF LUCAS COUNTY, OHIO
JACK R. PUFFENBERGER, JUDGE**

ESTATE OF _____, DECEASED

CASE NO. _____

**APPLICATION FOR APPOINTMENT OF A COMMISSIONER TO
REPORT ON THE CONTENTS OF A SAFE DEPOSIT BOX**

Now comes _____, an attorney at law licensed in the State of Ohio and states that decedent died on _____ and requests the appointment of him/her self, as Commissioner to review and report the contents of the decedent's safe deposit box located at _____, a financial institution in the City/Township of _____, State of Ohio. Applicant requests that as Commissioner he/she be permitted to remove the decedent's will(s) and codicil(s) from the safe deposit box and deliver the will(s) and codicil(s) to the Court, along with a written report of the contents of the safe deposit box.

Attorney

Typed or Printed Name

Address

Phone Number (include area code)

Attorney Registration No. _____

ENTRY

Upon review of the above Application and for good cause shown, the Court hereby appoints Attorney _____, as Commissioner to open the decedent's safe deposit box in the presence of an employee of the above listed financial institution to inventory the contents of the safe deposit box, and to report in writing to the Court the contents of the safe deposit box as well as to deliver any will(s) and codicil(s) of the decedent to the Court, no later than 30 days from the date of this Entry. The report shall be signed and dated by the Commissioner/Attorney, as well as by an employee of the institution where the safe deposit box is located.

With the exception of any will(s) and codicil(s), no other property shall be released from the safe deposit box until presentation of Letters of Authority or upon further order of this Court.

Date

Judge Jack R. Puffenberger

By _____
Magistrate

**PROBATE COURT OF LUCAS COUNTY, OHIO
JACK R. PUFFENBERGER, JUDGE**

ESTATE OF _____, DECEASED

CASE NO. _____

**ORDER
UPON REPORT ON CONTENTS OF SAFE DEPOSIT BOX**

This matter comes before the Court upon a Report on Contents of Safe Deposit Box filed on _____.

The Report sets forth:

- Will(s) (and Codicil(s)) removed from safe deposit box and delivered to the Court.
- Contents of safe deposit box included personal property of the decedent, which is deemed to be subject to probate administration.
- Contents of safe deposit box included personal property of the decedent, which is deemed not subject to probate administration.
- No contents.
- Other – Specify:

It is therefore ORDERED that:

- Leave granted to file for an administration of decedent's estate no later than 30 days from the date of this Order
If no administration is filed by the 30th day from the date of this Order, this matter will be closed upon further order of the Court.
- There being no assets to administer, this matter is closed.
- Other:

Judge Jack R. Puffenberger

Copies mailed this _____ day of _____, 20____, by ordinary U.S mail to:



**PROBATE COURT OF LUCAS COUNTY, OHIO
JACK R. PUFFENBERGER, JUDGE**

ESTATE OF _____, DECEASED

CASE NO. _____

REPORT ON CONTENTS OF SAFE DEPOSIT BOX

The following items constitute the contents of Safe Deposit Box Number _____
located at _____,
at the following address _____, _____, Ohio _____.

- Will(s) and Codicil(s) removed from safe deposit box and delivered to the Court.
- Contents of safe deposit box included the following personal property of the decedent, which is deemed to be subject to probate administration:

- Contents of safe deposit box included the following personal property of the decedent, which is deemed not subject to probate administration:

No contents.

Other – Specify:

Please attach additional sheets if applicable

Date

Commissioner

Financial Institution

By:
Authorized Officer

Typed or Printed Name

Phone Number